



**GLENFIELD
INTERMEDIATE
SCHOOL**

PROSPECTUS



INSPIRE, CHALLENGE AND EMPOWER

Vision / Mission / Values

Our School Vision

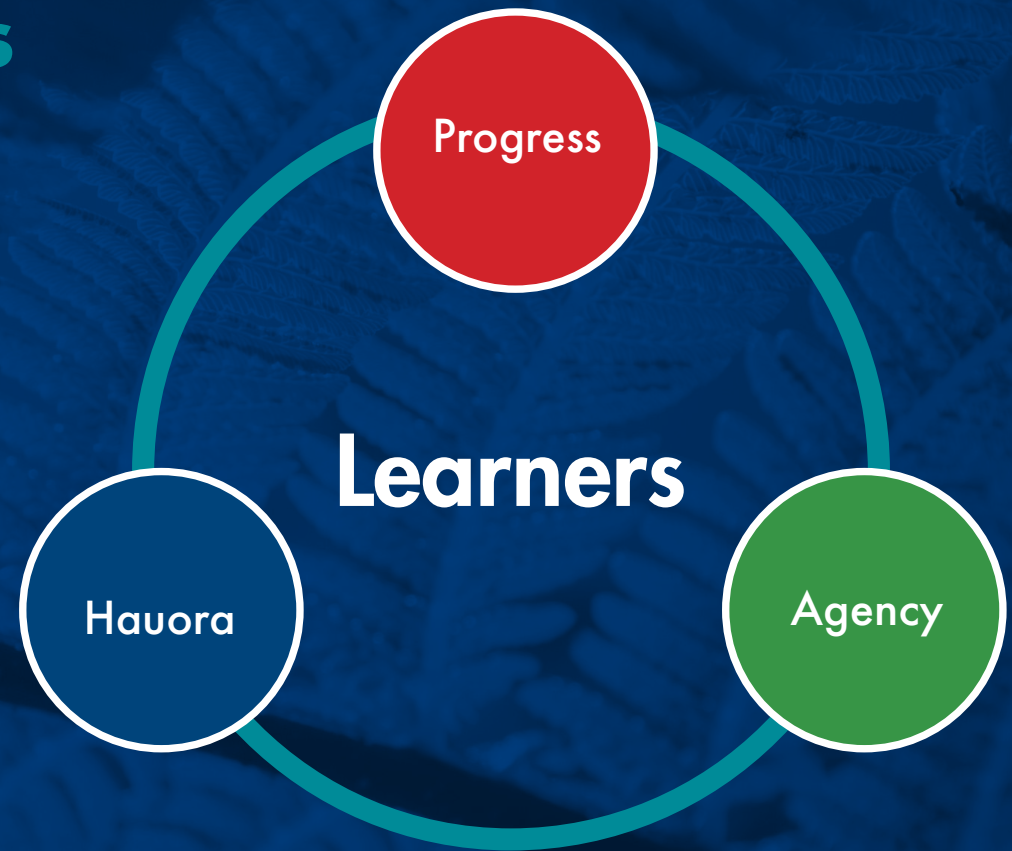
Inspire, Challenge and Empower

Our Mission

To create a safe and caring learning community that empowers learners to strive for personal excellence in an ever changing world

Our 4 R's:

Respect, Responsibility, Relationships and Resilience



Principal's Message

The early adolescent years are a crucial time in a young person's life.

At Glenfield Intermediate we acknowledge that adolescence is a time characterised by significant physical, social, emotional and intellectual change for young people. We provide a clearly distinctive learning programme that suits this special time in their development.

We are passionate about students achieving personal excellence and ensuring that they succeed as individuals. This means focusing on the whole child and ensuring their academic, emotional, social, and cultural wellbeing. By developing positive relationships with students, the staff provide opportunities for your child to discover more about themselves so they can develop the skills and attributes to succeed in an ever changing world.

At Glenfield Intermediate we provide an innovative learning environment that all students will find engaging and stimulating. We focus on using and accessing all available resources to inspire, challenge and empower students to work collaboratively, which promotes student progress and holistic wellbeing.

We value community involvement and see the home/school partnership as an essential element in ensuring that all students succeed. We invite you to be fully involved in your child's two years with us as they progress through these rewarding times.

The staff and I look forward to working with you to meet the needs of your child and the community.

Mark Whitford
Principal

ERO QUOTE:

Respectful learning relationships between students and teachers, provide learners with a sense of wellbeing, and valuing of their cultural and individual identities.



Learning and Achievement

The Glenfield Intermediate curriculum provides all students with a range of innovative learning opportunities with a strong focus on high levels of progress to attain personal success. This is achieved by providing personalised learning programmes aimed at meeting the individual needs of all students. Students have agency over their learning and take ownership of what their next learning steps are and how they will progress. The students are very proud of the accelerated progress that they make during their time at our school.

Glenfield Intermediate encourages deep learning through a context based curriculum. Mathematics and literacy skills are taught independently as they are the foundation of the learning that occurs at Glenfield Intermediate. Our 4 R's are targeted within each context and reinforced continually throughout the year. Digital technologies are used to support authentic and collaborative learning. Glenfield Intermediate provides all students with access to a range of digital technologies to personalise and support their learning.

Sharing of students learning occurs in many and varied ways throughout the year. This enables parents to be informed and involved in their child's learning journey.

BYOD: Students are able to bring a mobile digital device to school. Students are encouraged to use their own device to support learning in the classroom and at home. While at school the internet and the school's online environment can be accessed via the schools WiFi system.

ERO QUOTE:

School achievement information shows that many students make accelerated rates of progress by the time they leave Glenfield Intermediate.



Gifted and Talented

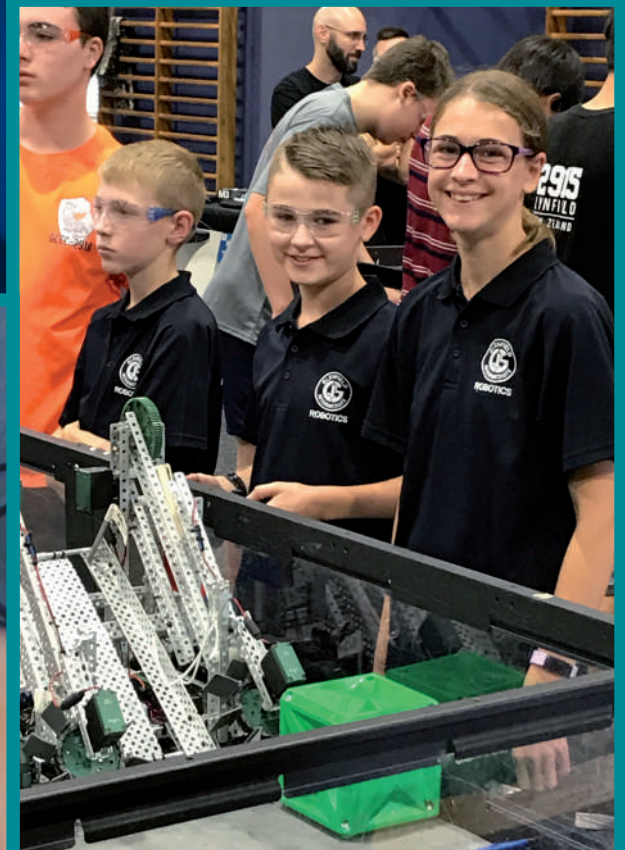
We offer a range of gifted and talented programmes at Glenfield Intermediate. We encourage our students to achieve success in all walks of life.

We cater for many different types of gifted and talented abilities including academic, leadership, performance, The Arts and sports. These include but are not limited to:

- Enrichment Classes
- Computer coding
- Mathex
- Otago Problem Solving Challenge
- North Harbour Science and Technology Fair
- Afterschool sporting opportunities
- GIS Showcase
- Glenfield Has Talent
- X Factor
- Robotics Club
- Robotics Competitions (Regional and National)
- ICAS Examinations
- Literature Quiz
- APPA and Rotary Speech competitions
- Sports Camp
- School Production
- E-Sports

ERO QUOTE:

The school curriculum is integrated, and clearly focused on effective teaching and learning.



Specialist Teaching

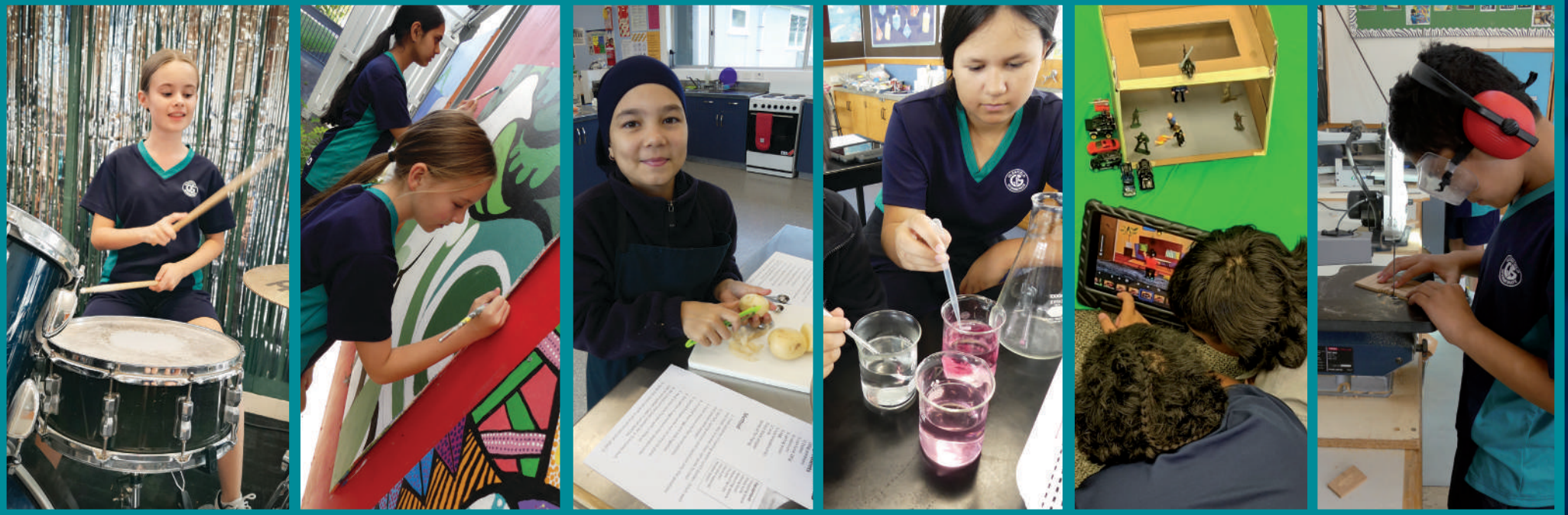
At Glenfield Intermediate we offer a specialist programme based around The Arts, Science and Technology learning areas.

The vision of The Arts is to provide learning opportunities for all students through each of the disciplines: Music, Drama, Dance and Visual Art. Through movement, music and image, The Arts transform student's creative ideas into expressive works that communicate meaning.

The aim of 'Technology Education' is for students to develop a broad technological literacy that will equip them to participate in society as informed citizens and give them access to a vast number of technology related careers. They will learn practical skills as they develop models, products and systems. Glenfield Intermediate provides a range of technologies for students including Digital Media (in our TV studio), Food and Design Technology and Hard Materials.

The focus of our Science programme is for students to investigate, understand, and explain our world and the wider universe. It involves generating and testing ideas, gathering evidence – including by making observations, carrying out investigations and modelling, and communicating.

ERO QUOTE: Students experience success through inclusive class programmes and the provision of specialist teaching programmes.



Positive Culture for Learning

At Glenfield Intermediate we promote a school culture where positive behaviour and learning thrive. We achieve this by explicitly teaching students what is expected in all facets of school life. This programme is based around our 4 R's (RESPECT, RESPONSIBILITY, RELATIONSHIPS and RESILIENCE).

Key strategies used:

- Teaching values and appropriate behaviour as a part of the curriculum
- A consistent approach to dealing with student behaviour whilst recognising individual student needs
- A focus on positive incentives including: STAR Cards, Badges, Principal's Honours Roll, and Principal Certificates
- Fostering 'student agency' by encouraging students to take ownership and make decisions around the school

Pastoral Care

The pastoral care of our students is an important element at Glenfield Intermediate. The school assists in the overall personal development of our students but also recognises that we need a strong home/school relationship to achieve our collective goals.

Our pastoral care involves:

- Clear guidelines and high expectations which allow students to learn and teachers to teach
- The 'Learning Hub' which is a designated learning space where students receive support to meet their academic, behavioural, emotional or social needs
- Counselling services for students
- Strong links with outside community agencies to support our students and their families

ERO QUOTE:

A positive school culture that enables students to be confident and independent learners.



Transition Process

We make every effort to ensure our students move from primary school to Glenfield Intermediate with confidence and without anxiety. The following steps are taken to assist children in moving from their primary school.

1. Our senior leaders visit each of the primary schools and hold open meetings for parents to ask questions.
2. Our senior leaders, student prefects and other groups visit each of the primary schools and give a presentation to the Year 5/6 students.
3. Parents and their children are invited to attend
 - our school tours in term three
 - information evenings for prospective parents and students in term three
4. All Year 6 students from our contributing schools spend a day at Glenfield Intermediate working in our specialist classrooms.
5. We ask your child's Year 6 teacher to complete a profile form. All the information gathered helps us to understand each child's academic needs as well as their personal qualities.
6. We try to place your child with someone else from their last school based on recommendations from the Year 6 teachers, and special parental requests.

ERO QUOTE:

Parents affirm that the common language of learning between schools (in the Kāhui Ako) and within the school enhances their children's transition points and learning.



Uniform

The Board of Trustees' requires that all students are in school uniform. It is expected that students will care for their uniform and maintain a good standard of personal hygiene. All items must be clearly named. Students must arrive at school and leave from school in full school uniform.

All items of uniform except footwear are available from the school's uniform supplier, NZ Uniforms. The NZU store is located at 19A Douglas Alexander Parade, Albany, Auckland 0632. You can find further details as well as purchase online at glenfieldintermediate.nzuniforms.com



Beyond the Classroom

Physical health and wellbeing is a focus at Glenfield Intermediate. The programme includes regular fitness and physical education lessons. A special part of the programme is the integration of the 'GIS Bike Track.' The track is used during learning time as well as at lunchtime. This is an amazing facility for our students.

Glenfield Intermediate offers a wide range of co-curricular activities in sport, the performing arts and cultural groups to develop personal skills in an individual or team situation.

Sport

At Glenfield Intermediate we provide many different sporting opportunities. This includes:

- Whole school events
 - cross country and athletics
- Interschool zone day competitions
 - softball, cricket, dance sport, orienteering, cross country, football, rugby, rugby league, netball, badminton, table tennis, basketball, hockey, volleyball, touch, athletics
- Afterschool competitions
 - basketball, netball, water-polo, touch, hockey and softball
- Sports Camp at Totara Sports Christian Camp in Matamata
 - This involves a week long camp competing against 7 other schools in 30 different sporting codes





Cultural and Performing Arts

- Kapa Haka
- Pasifika Group
- Bollywood
- Rock Band
- School Production
- Ukulele
- Marimba Group
- Percussion Group
- Choir
- Dance

ERO QUOTE:

Students enjoy a wide range of cultural and sporting opportunities, including opportunities to explore robotics and to learn Mandarin.

Leadership Opportunities

- Student Prefects
- Class Captains
- PC4L Ambassadors
- Student Hauora/ Wellbeing Ambassadors
- Student Cultural Committee
- Bike Track Committee
- Radio Station Team
- Environmental Group
- Road Patrol
- Librarians



Enrolment

To enrol your child at our school you are asked to:

1. Complete the enrolment forms at the back of this prospectus.
2. We will need copies of the following:
 - a. Your child's birth certificate or passport;
 - b. Proof of address for In Zone only (power bill, phone bill etc)
 - c. If you are not a New Zealand citizen we must have a copy of your student visa;
 - d. A photocopy of your child's mid-year Year 6 report;

Glenfield Intermediate has a school zone. Full details of the zone, as well as enrolment dates, deadlines and requirements, are available on the school website. Alternatively please contact the school office.

NB. Payment of any fees ARE NOT due with the enrolment forms.

Daily Life

School Day

- School starts at 8.45am and ends at 3pm
- Students should be at school by 8.30am to organise themselves for the day
- We have three learning sessions during the day with breaks at 10.30am (30mins) and 12.30pm (60 minutes)
- Buses
 - Auckland Transport operate three buses in the mornings and afternoons
 - They cover Bayview, Beach Haven, Windy Ridge and Target Road areas.
 - Please refer to the Auckland Transport website for route details (search Glenfield Intermediate)





ENROLMENT FORM

Office use only	
In Zone	Out of Zone

PERSONAL STUDENT DETAILS

Please provide: a) birth certificate/passport - if born in New Zealand, b) passport - if not born in New Zealand

First names: _____ Surname: _____
Preferred name: _____ Previous school: _____
Gender: ☐ Male / ☐ Female Date of birth: ____/____/____
Year level: 7 / 8 Address: _____
Mail to whom: _____
Siblings currently at GIS: Name: _____
Siblings previously at GIS: Name: _____ Years attended: _____
Parents previously at GIS: Name: _____ Years attended: _____

ETHNICITY

Country of birth: _____
☐ NZ European ☐ Asian (please specify) _____
☐ NZ Māori Iwi ☐ Other (please specify) _____
☐ Pasifika (please specify) _____ (Tick more than one if applicable)
First language learnt/spoken from birth : _____ Main language spoken at home: _____

NATIONALITY (If NOT a New Zealand Citizen - please complete the following and provide passports)

Country of Citizenship: _____
1) Visa Type (Parent) 2) Visa Type (Student)
Work / Student / Permanent Resident / Other _____
Parent's passport number: _____ Student's passport number: _____
Visa expiry date: ____/____/____ Visa expiry date: ____/____/____

STUDENTS NOT BORN IN NEW ZEALAND

Refugee (please circle) Yes No
Date of entry to New Zealand: ____/____/____ Date first started school in NZ: ____/____/____
Total years of schooling overseas: _____ Total years of schooling in NZ: _____

CAREGIVER 1

Relationship to student: _____
Title: _____ Family name: _____ Occupation: _____
First name: _____ Workplace: _____
Address: _____ Email: _____
Phone: _____ Mobile phone: _____ Work phone: _____

CAREGIVER 2

Relationship to student: _____
Title: _____ Family name: _____ Occupation: _____
First name: _____ Workplace: _____
Address: _____ Email: _____
Phone: _____ Mobile phone: _____ Work phone: _____

OFFICE USE ONLY

TECH	HOUSE	ETAP	ENROL	ENROLMENT NO.	ROOM NO.

**EMERGENCY CONTACT 1**

Relationship to student: _____
Name: _____ Occupation: _____
Phone: _____ Mobile phone: _____ Work phone: _____

CUSTODY ISSUES

Note custody issues here. Attach copy of Court Order, etc

MEDICAL INFORMATION:

To help us care for your child in any illness or emergency situation, would you please answer the following questions. This information will be strictly confidential (Privacy Act 2020) and will only be revealed to necessary staff members to ensure the safety of your child. If you wish to discuss any health concerns further, contact the School First Aider on 4446582 ext 802.

- Medication:** I give permission for Panadol to be administered if required. ☐ Yes ☐ No
- Existing Medical Conditions** (eg Asthma, Diabetes, Epilepsy, Rheumatic Fever, Hepatitis A, B, or C, HIV, Glandular Fever, Migraines, Heart Conditions, ADHD, Nose Bleeds, Skin condition) _____

- Asthma Sufferers Only:** Reliever: _____ Preventer: _____
Has your child been hospitalised with Asthma? _____ Does your child have an Asthma Plan? _____
If "yes", please give a copy of the Plan to the school office.
- Allergies:** _____ Treatment _____
Does your child have an Anaphylaxis Plan? _____ If "yes", please give a copy of the Plan to the school office
- Family Doctor:** _____ Phone No: _____

PARENT/CAREGIVER UNDERTAKING

- ☐ I acknowledge that all the information provided is true and correct. I accept that in signing this form, we abide by the policies, rules and regulations of the school
- ☐ I will support the school to ensure that my child will (a) be punctual; (b) wear correct uniform (clearly named); (c) obey school rules
- ☐ Where my child damages school property I will make some form of restitution
- ☐ I agree to pay the technology/specialist levies
- ☐ I give permission for the personal and educational data collected relating to my child to be stored and used as defined in the Privacy Act 2020 and our school policy. A full copy of the policy is available on SchoolDocs or contact the office
- ☐ I will advise the school office of any change of address or contact telephone numbers
- ☐ I will also advise the school office in the event of any custody changes that may affect access to my child
- ☐ If a child requires special medication at school, a Medical Consent form must be filled out. Medication must be labelled clearly and instructions explicit. Medication will be kept in the Health and Well-being Room.

Signature : _____ Date: _____

CHECKLIST - I have included the following in my enrolment application:

- ☐ Photocopy of Birth Certificate or Passport (with VISAS if not born in NZ)
- ☐ Proof of address for In Zone students (power bill, rates bill etc)
- ☐ Photocopy of Year 6 Mid Year Report from primary school (if available)
- ☐ Student Digital Technology and Internet use Agreement
- ☐ Online Publication of Student Images
- ☐ Blanket Consent for EOTC Form
- ☐ Sporting Intentions Form



Glenfield Intermediate School

Student Digital Technology and Internet Use Agreement

Terms and Conditions

1. I understand that:

- i. the only purpose for Digital Technology resources is to support teaching and classroom learning
- ii. the school will do its best to keep me safe while I use global information systems such as the computer and the Internet. (Glenfield Intermediate School currently uses N4L, as a form of protection. This stops users accessing a wide range of unsavoury sites.
- iii. I know that I am not permitted to access material through the Internet that is offensive (eg. pornographic), dangerous, inappropriate at school, or illegal. I am forbidden to pass on such material by copying, storing or printing it
- iv. If I use e-mail at school, I am not permitted to send any messages that are offensive, dangerous, inappropriate at school, or illegal
- v. I may use the Internet or e-mail at school only if there is a teacher supervising me
- vi. I am not permitted to download any software on school computers. This includes music, movie and game files.
- vii. I may be charged for excessive and unauthorised use of ICT resources, including Internet time.

2. I agree to:

- i. take care of Digital technology resources
- ii. be careful with equipment and furniture
- iii. respect the copyrights on software that prohibit copying
- iv. use only school software on school computers
- v. be considerate of other users
- vi. share available equipment
- vii. be careful not to waste computer resources such as paper, etc
- viii. avoid disruption of the running of any computer or network
- ix. take care not to scan or display graphics, record or play sounds, or type messages which could cause offence to others
- x. remove immediately from the screen any material that would not be allowed at school which I may accidentally come across, and advise the teacher immediately
- xi. **not use any discs or CDs from home on school computers**

3. I understand I need to be responsible for privacy and security

- i. I will not give anyone on the internet, information about myself or anyone else. This includes addresses, phone numbers, photographs and/or credit card information
- ii. I will advise the teacher if I come across a virus or security problem

Student: I understand and will abide by the above agreement. I accept that if I violate any of the above terms or conditions in this Agreement, school disciplinary action may be taken and/or legal action may be taken.

Student's Name (in full)

Student's signature

Parent/Caregiver Undertaking

As parent/guardian of this student I have read the Terms and Conditions for Internet access. I understand that this access is designed for educational purposes and that Glenfield Intermediate School has taken available precautions to eliminate controversial material. **(Glenfield Intermediate School subscribes to N4L who block unsuitable sites for our users)**. However, I also recognise it is impossible for Glenfield Intermediate School to restrict access to all controversial materials and I will not hold the school or its staff responsible for any material acquired on the network.

I further understand that access to this service may be denied if the terms and conditions of the Agreement are breached.

Parent / Caregiver signature

Date



Glenfield Intermediate School

Online Publication of Student Images

Rational

The school uses a range of learning technologies to enhance student learning. These include electronic mail (email) and the Internet. From time to time, we publish on the school's Internet website, material for educational purposes, to share the results of learning within the school community, and to promote the school within the wider community. This may include examples of students' schoolwork and images of students and groups of students in activities at the school. Images of students may include scanned, digital, or video images of them taking part in school or class activities. These will be used in accordance with the Privacy Act 2020.

Purpose

There are three main reasons the school publishes student material online:

- to educate the student in accordance with the national curriculum, including the role and use of technology in society;
- to encourage the student to be part of and participate in the school community; and
- to promote the school in the wider community.

Guidelines

- The school will publish the material only on its own website and New Zealand based websites endorsed by the Ministry of Education.
- The school acknowledges that it cannot control who accesses the website on which students' images or material is published or the copying, by visitors to these websites, of images of the students and their work.
- The school will identify students on the websites only by their first name and year at school. Students' surnames, home addresses and telephone numbers will not be available on the websites.
- The school will not publish material online that may defame anyone, be objectionable from a human rights point of view, be obscene, or infringe the copyright of third parties. All the student material published online will be subject to an editing process, which will include the correction of spelling and grammatical errors.
- The school has a designated privacy officer who is available to answer any enquiries from parents or students about the operation of the school's policy for the online publication of student images and work.

Parent Permission, for the Online Publication of a Primary Student's Image and Work

I _____ *name of Parent /Legal Guardian*
have read and understand Glenfield Intermediate School's policy on the Internet publication of student images, student work and student name, and the guidelines contained in the policy.

As the Parent or Legal Guardian of _____ *(full name of Student)*

I authorise Glenfield Intermediate School to publish

☐ images of my child on the Internet,

☐ work that he or she may create at school

☐ my child's first name and year at school

in strict compliance with the school's policy for the online publication of student images, work and name, the associated guidelines and the Privacy Act 2020. I agree that this consent shall continue until I withdraw my consent by notice to the school or until my child ceases to be enrolled in the school, whichever occurs first.

I confirm I have the necessary authority to give this permission.

Date: _____

Signature of Parent or Legal Guardian

I **DO NOT** give consent for the above.

Student's name

Date: _____

Signature of Parent or Legal Guardian



Glenfield Intermediate School

Blanket Consent for EOTC

Education Outside The Classroom (EOTC) is the name given to all events/activities that occur outside the classroom, both on and off the school site. This includes sport.

Our school believes in using a range of environments and experiences to enhance our students' learning.

We have ready access to the beach, rivers, mountains, and the bush in our area and beyond. We are also close to various built environments in our community. These areas are rich learning environments for our students both in and out of school. They need to learn how to be safe. Our school also values the concept of providing students with opportunities. Thus some of the learning for students occurs beyond the school site and this document is seeking your consent for your child/ren to participate in such learning.

The Ministry of Education's **EOTC guidelines** identify four EOTC activity types, each with recommended types of parental/caregiver consent. In brief they are:

Type of event	Description	Type of consent
A	On site- in the school grounds (i) Lower risk environments (ii) Higher risk environments*	(i) No consent sought or blanket consent (ii) Separate consent for each event or programme
B	Off-site events in the local community occurring in school time (e.g. class trips, sports events) (i) Lower risk environments (ii) Higher risk environments*	(i) Blanket consent at enrolment. (ii) Separate consent for each event or programme
C	Off-site events - finishing after school finishes (e.g. rock band competition, robotics etc) (i) Lower risk environments (ii) Higher risk environments*	(i) Blanket consent at enrolment. (ii) Separate consent for each event or programme
D	Off-site residential overnight events (e.g. camp, overseas trips) (i) Lower risk environments (ii) Higher risk environments*	(i) Separate consent (ii) Separate consent for each event or programme

*Involves risk assessed to be greater than that associated with the average family activity.

All EOTC activity categories require staff to undertake an analysis of the risks, and identify the management strategies required to eliminate, isolate and minimise the risks. Emergency procedures are also in place.

BLANKET CONSENT

I/we agree to the participation of _____ In *lower risk* category **A, B** and **C**
EOTC events while a student at Glenfield Intermediate School

I/we have provided the school with up to date medical, supervision and learning information through the enrolment form and will make every endeavour to keep this information current.

Name: _____ **Signature:** _____

Date: _____

Name: _____ **Signature:** _____

Date: _____



SPORTING INTENTIONS



Student Name: _____

In order to plan for our afterschool sports teams next year, please tick the afterschool sports you may be intending to play at Glenfield Intermediate School.

This DOES NOT commit you to playing the sport but indicates your interest in finding out more about it.

All afterschool activities have an associated cost as they are organised by outside sporting organisations and require the payment of registration fees. Costs will be confirmed early Term 1 each year.

A Sports Registration evening will take place early in Term 1. You will be required to attend and pay registration fees at this evening – full details to be advised in Term 1.

SPORT	Tick if interested	Shirt/Dress size 8,10,12,14,S,M etc
Basketball (Term 1/2) Monday afternoon/evening		
Basketball (Term 3/4) Monday afternoon/evening		
Hockey (Term 2/3) Monday or Tuesday afternoon/evening		
Netball (Term 2/3) Year 7 Tuesday afternoon/evening Year 8 Thursday afternoon/evening		
Touch (Term 4) Thursday afternoon/evening		
Water Polo (Term 1/2) Tuesday afternoon/evening		NA
Water Polo (Term 3/4) Tuesday afternoon/evening		NA

Parent Name: _____

Signed: _____

Date: _____

Starting at GIS.....



"When I first started at GIS I was a bit nervous but very excited. I was nervous because I was in a different class from most of my friends but I soon realised that everyone at GIS is very friendly (the teachers are awesome too). I love all of the opportunities - sports, tech, Kapa Haka, dancing, singing and leadership roles! So far I am loving Glenfield Intermediate. I'm sure you will too!"

Georgia



"Starting at G.I.S was scary at first because there were so many new people and I didn't know what to expect. When I was in my new class I was with some of my friends from primary but what shocked me was how nice and friendly my new classmates were and I made so many new friends. There are so many things I can participate in but I picked playing cricket on the zone day and everyone on my team was also very nice and helped me. Digital Media was also very fun because we had a choice in what we could do and the teacher would help us with any problems. G.I.S is an amazing place to be."

Sidd



"On my first day at GIS I was nervous because I didn't know many people there, but everyone in my class was really kind and welcoming and helped me settle in really quickly. After just a few days at GIS I was participating in lots of new things that I had never done before. Being at GIS is great. I love it here, I hope you will too."

Teyla

"On my first day at GIS, I was definitely nervous as I didn't know anyone except for my three friends I had from primary school. On my second day, I was so happy that people included me. I was also really pleased to see that everyone is just 1 big group of friends! In conclusion, I am very glad that I decided to attend GIS, it's an amazing school and I would recommend it to every year 6."

Geno



"On my first day at G.I.S I was very excited because I wanted to meet new people and make new friends. I was also looking forward to all the different sports and sports zone days. Now I'm enjoying learning new things such as tech classes, performing arts, science, kapa haka and rock band. I have an amazing teacher and cool classmates. I'm loving it and I know G.I.S is the place for you!"

Pearl

"On my first day I was really nervous because I didn't know who was going to be in my class. I had a lot of questions that I couldn't answer, and thought that making friends was going to be hard. But I found my friend from primary who was a Y8 so I talked with him. When I got back to class I made a new friend, who introduced me to his other friend, and then I started to feel better."

Orlando





138 CHIVALRY ROAD, GLENFIELD
NORTH SHORE, AUCKLAND.

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Email: enquiries@glenfieldint.school.nz
www.glenfieldint.school.nz

**GLENFIELD
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