



Glenfield Intermediate School

Tuesday 26 July 2016

Dear Parent/Caregiver

On Tuesday 2 August our school will hold a Parent Information Evening for prospective Year 6 students and their families. During the evening, visitors will attend a formal presentation in the hall as well as a tour of the school. The evening will run from 6.30 - 8.00pm.

Your child Room is requested to assist the school on the night.

Role(s):

Prefect **student in room** **warhammer**
choir **specialist class** **robotics**

It would be appreciated if he/she could be at school in **full formal uniform** at **6.30pm** and be collected from school at **8.00pm**. We request that your child be collected from the class they have been working in. We ask you not to arrange to meet your child anywhere else for safety reasons.

Please complete the return slip at the bottom of this letter and return it to the teacher by Friday 29 July 2016.

Yours sincerely

Leanne Somerville Smith
Deputy Principal

Please return to the teacher by Friday 29 July

Open Evening Participant

We give permission for _____ Room: ____ to attend the **Open Evening on Tuesday 2 August 2016**.

We will organise his/her transport to and from school at the appropriate times (as indicated above).

Parent/Caregiver signature

Contact number