



November 2016

Dear Parents and Caregivers of Year 6 students

### Transition to Glenfield Intermediate School

I would like to take this opportunity to welcome your family to the Glenfield Intermediate School community. We have had numerous families asking what the next stage in the enrolment process is.

1. Once enrolments are delivered to G.I.S, your child is officially enrolled for 2017 (no further action needs to be taken)
2. Parent Information Evening is held to inform parents about G.I.S (see details below)
3. An information pack will be mailed to all families in December (includes information from the Parent Evening)
4. Students start in February 2017

I would like to formally invite you to our Parent Information Evening (for new families). The event will be held on **Wednesday 30th November from 6.30pm - 7.30pm**. This is an opportunity to visit G.I.S and hear about the school from the Leadership Team. We will be presenting a variety of information including the following:

- Arrangements for the first day of school 2017
- Timetable and structure of the school
- Curriculum Programme
- Assessment and Reporting to Parents
- School Uniform and stationery details
- Other administrative information

Please contact the school office (444-6582) to advise the number of people from your family that will be attending on the evening.

If you have any questions, please email me at [mwhitford@glenfieldint.school.nz](mailto:mwhitford@glenfieldint.school.nz)

Kind regards

A handwritten signature in blue ink, appearing to read 'Mark Whitford', is written over a blue circular stamp.

Mark Whitford  
Principal

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